

Equality Impact Assessment Form

screeintip-sectionA

1. Document Control

1. Control Details

Title:	Allotment Rent Rates and Charges
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Strategic Budget EIA: Y/N	N
Exempt from publication Y/N	N

2. Document Amendment Record

Version	Author	Date	Approved
1.0	James Dymond	15-10-18	
1.1	James Dymond	07-11-18	

3. Contributors/Reviewers

Name	Position	Date

4. Glossary of Terms

Term	Description

[screentip-sectionB](#)

2. Assessment

1. Brief description of proposal / policy / service being assessed

2,800 allotment plots are owned by Nottingham City Council.

Of these, approximately 800 plots are managed directly by the Allotment Service with tenancies to “direct-let tenants”. The other 2,000 are leased to 18 allotment associations or companies under business leases. These are the majority of the large sites ranging from 600 plots down to 30 plots. These lease-holding associations are required to manage and maintain their allotment sites independently from the Council.

It is proposed to increase allotment rents to direct-let tenants from the current rate of 22p/m² to 46p/m² over a 3 year period; this currently equates to:

- £33/year for a 150m² plot (small);
- £55/year for a 250m² plot (average);
- £88/year for a 400m² plot (large).

The proposed new rent rates will equate to:

- £69/year for a 150m² plot (small);
- £115/year for a 250m² plot (average);
- £184/year for a 400m² plot (large).

25% discount is offered to tenants over 65 years of age.
50% discount is offered to tenants on disability benefit or low income benefit.

It is also proposed to offer a rent rate (and review mechanism) that can be agreed with the Council on a site-by-site basis for leasehold sites, i.e. Associations. The rate would be determined by existing site quality, allotment provision and the site's need for investment.

Increased future income from the above proposals would be reinvested into site improvements.

[screentip-sectionC](#)

2. Information used to analyse the effects on equality:

Consultation results from consultation with direct-let tenants, leasehold associations and general public from November 2017 to October 2018.

Bench-marking of allotment prices with other Core Cities.

3. Impacts and Actions:

screentip-sectionD	Could particularly benefit X	May adversely impact X
People from different ethnic groups.	<input type="checkbox"/>	<input type="checkbox"/>
Men	<input type="checkbox"/>	<input type="checkbox"/>
Women	<input type="checkbox"/>	<input type="checkbox"/>
Trans	<input type="checkbox"/>	<input type="checkbox"/>
<u>Disabled people or carers.</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnancy/ Maternity	<input type="checkbox"/>	<input type="checkbox"/>

People of different faiths/ beliefs and those with none.	<input type="checkbox"/>	<input type="checkbox"/>
Lesbian, gay or bisexual people.	<input type="checkbox"/>	<input type="checkbox"/>
<u>Older</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Younger	<input type="checkbox"/>	<input type="checkbox"/>
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).	<input type="checkbox"/>	<input type="checkbox"/>
<i>Please underline the group(s) /issue more adversely affected or which benefits.</i>		

<p>How different groups could be affected (Summary of impacts)</p> <p><u>screentip-sectionE</u></p>	<p>Details of actions to reduce negative or increase positive impact (or why action isn't possible)</p> <p><u>screentip-sectionF</u></p>
<p>As allotments provide particular benefits to older and disabled people and community groups, raising rent levels potentially adversely affects those groups (subject to the concessions that are available), and some people may feel unable to continue their allotment use (with potentially negative impacts on their health and social activity).</p>	<p>1 Actions will need to be uploaded on Pentana.</p> <p>50% concessions are available on allotment rents to those on low income or with a disability. (This was increased from the previous rate of 25%).</p> <p>25% concessions are available on allotment rents to those over 65.</p> <p>Greater effort will be made to publicise these concessions in order that all those who qualify make use of them. This will be reinforced on our online information and also in the paper information (e.g. allotment handbook) that we send out to prospective tenants.</p> <p>The reinvestment of additional income from higher rents back into</p>

	allotment sites will help to make some sites more accessible to older and disabled people – e.g. by improving site entrances or access routes. The Allotments Team will lead on this and work with allotment users on each site to ensure that any investment and improvements meets their needs.
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4. Outcome(s) of equality impact assessment:

<input type="checkbox"/>	No major change needed	<input type="checkbox"/>	Adjust the policy/proposal
<input checked="" type="checkbox"/>	Adverse impact but continue	<input type="checkbox"/>	Stop and remove the policy/proposal

5. Arrangements for future monitoring of equality impact of this proposal / policy / service:

Annual reviews take place of the eligibility criteria for allotment rents discounts.
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6. Approved by (manager signature) and Date sent to equality team for publishing:

Approving Manager: Eddie Curry, 0115 876	Date sent for scrutiny: 15-10-18
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4982 The assessment must be approved by the manager responsible for the service/proposal. Include a contact tel & email to allow citizen/stakeholder feedback on proposals.	Send document or Link to: equalityanddiversityteam@nottinghamcity.gov.uk
SRO Approval:	Date of final approval: 09-11-18

Before you send your EIA to the Equality and Community Relations Team for scrutiny, have you:

1. Read the guidance and good practice EIA's
<http://intranet.nottinghamcity.gov.uk/media/1924/simple-guide-to-eia.doc>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user-friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly, when this is going to happen.
7. Clearly cross-referenced your impacts with SMART actions.



Fri 09/11/2018 10:49

Richard Henderson

RE: Advice over EIA on proposals to increase allotment rent rates

To James Dymond

Cc Eddie Curry; Adisa Djan

You replied to this message on 09/11/2018 10:59.

Hi James

Apologies for the delays in replying – we are managing some vacancies at the moment which is impacting on capacity.

I've read the report and EIA and it's fine to go ahead.

Richard Henderson
Director for HR and Customer

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